

KEMRI CO-OPERATIVE SAVINGS AND CREDIT SOCIETY LIMITED
P. O. BOX 19643 NAIROBI

The Secretary
Kemri Co-operative Savings and
Credit Society Limited
P. O. Box 19643
NAIROBI

RE: AUTHORITY TO INCREASE/DECREASE DEDUCTIONS FROM SALARY

PERSONAL PARTICULARS

NAME:.....

PERSONAL NUMBER:..... **MEMBERSHIP NO.**.....

PRESENT EMPLOYER..... **STATION**.....

PLEASE ADJUST MY DEDUCTIONS AS FOLLOWS:

1. Increase/Decrease my deposits from Ksh..... P.M. to Ksh.....p.m.
With effect from the month of Until further notice.
2. Increase/Decrease my Normal loan deductions from Ksh..... per month to
Ksh.....p.m. with effect from the month of until further notice.
3. Increase/Decrease my School fees loan deductions from Ksh..... P.m. to
Ksh.....p.m. with effect from the month ofuntil further notice.
4. Increase/Decrease my 2nd emergency loan from Ksh.....p.m. to Ksh.....p.m.
with effect from the month of until further notice.

Signature..... DATE.....

FOR OFFICIAL USE ONLY

Fed in the month ofDate.....

Fed by Signature..... Date.....